

First Parish Church of Groton

Fee Schedule

FACILITIES/Other than Weddings

Facilities rates include 3.5 hours usage time – 3 hours for the meeting/event and .5 hours for setup and cleanup. No discounts are given for usage under 3 hours. A surcharge equaling 20% of the facilities rate is charged for each hour of use over 3 hours.

Note: The fees below do not reflect facilities and personnel fees charged for weddings. Please see the Wedding Service Request Form for current fees associated with weddings at First Parish.

1755 Meeting House

Sanctuary **\$130**

Vestry **\$75**

The fee for the Vestry includes use of the kitchen counters, sink, refrigerator and coffee pots.

Vestry & Kitchen **\$300**

The fee for Vestry & Kitchen includes use of the entire kitchen facilities for meal/food preparation, including using the oven, stove, refrigerator, dishwasher, etc.

East Wing Meeting Room – 1st floor **\$60**

1848 Parish House

Great Room **\$60**

Second Floor Classroom **\$40**

SECURITY DEPOSITS

Security deposits are required in some instances where the group renting our facilities is unknown to FPCOG, where the group is a for-profit entity, where there is a potential risk for damage, where the space warrants a deposit, or for any other reason deemed appropriate by the Board of Trustees. The Office Administrator will notify you in advance if a security deposit is required for your rental.

If a security deposit is warranted, it is due at the time the Facilities Use Request Form is submitted. Security deposits are returned within one week after your meeting/event takes place, provided that no extraordinary cleanup is required, and there isn't any damage to church property resulting from your rental.

Additionally, *any* use of alcohol on church property without prior authorization by the church will result in forfeiture of the entire security deposit.

Sanctuary, Vestry or Great Room **\$50**

Meeting Rooms or Classrooms **\$25**

PERSONNEL

Child Dedications or Christening Services

Minister (at FPCOG) **\$100** **Minister** (off premises) **\$200**

Memorial and Funeral Services

Minister **\$400**

Organist **\$300**

Sexton **(payable to First Parish)** **\$115**

Paid Representative Fee

Sexton **(payable to First Parish)** **\$25 per hour (min. of 3.5 hours)**

Fee Schedule

FACILITIES/Weddings

DEPOSITS:

SANCTUARY FOR CEREMONY

Security Deposit of \$100 Required

VESTRY & KITCHEN FOR INFORMAL RECEPTION

(reception up to 3 hours)

Security Deposit of \$200 Required

VESTRY & KITCHEN FOR FORMAL RECEPTION

(reception up to 5 hours)

(a reception is considered formal if a meal is to be served)

Security Deposit of \$200 Required

FACILITIES FEES:

Sanctuary for Ceremony — \$400.00 Vestry & Kitchen for Informal Reception — \$250.00

Vestry & Kitchen for Formal Reception — \$500.00

PERSONNEL FEES:

First Parish Church of Groton (FPCOG) assumes that you will use our minister and organist for your ceremony unless you tell us otherwise when reserving your wedding date. **We do allow for substitutions should you desire to make your own arrangements** or should our minister and/or organist be unavailable on the date of your wedding. All substitutions must be approved by the FPCOG minister and/or organist. Note that the organist is entitled to request his customary fee even if you choose to use a third party.

The First Parish Church of Groton Sexton is required at all weddings.

Minister Reverend Elea Kemler \$400.00 (includes rehearsal)

Organist Shawn McCann \$350.00 (includes rehearsal)

Sexton \$175.00 (includes rehearsal)

(Note: There is an additional charge for the sexton to oversee a reception. Contact the Office Administrator at office@uugroton.org)