

# First Parish Church of Groton

## Fee Schedule

### FACILITIES/Other than Weddings

Facilities rates include 3.5 hours usage time – 3 hours for the meeting/event and .5 hours for setup and cleanup. No discounts are given for usage under 3 hours. A surcharge equaling 20% of the facilities rate is charged for each hour of use over 3 hours.

Note: The fees below do not reflect facilities and personnel fees charged for weddings. Please see the Wedding Service Request Form for current fees associated with weddings at First Parish.

#### *1755 Meeting House*

**Sanctuary**                                 **\$143**

**Vestry**   **\$82.50**

*The fee for the Vestry includes use of the kitchen counters, sink, refrigerator and coffee pots.*

**Vestry & Kitchen**                         **\$330**

*The fee for Vestry & Kitchen includes use of the entire kitchen facilities for meal/food preparation, including using the oven, stove, refrigerator, dishwasher, etc.*

**East Wing Meeting Room – 1st floor**     **\$66**

#### *1848 Parish House*

**Great Room**                                 **\$66**

**Second Floor Classroom**                 **\$44**

### SECURITY DEPOSITS

Security deposits are required in some instances where the group renting our facilities is unknown to FPCOG, where the group is a for-profit entity, where there is a potential risk for damage, where the space warrants a deposit, or for any other reason deemed appropriate by the Board of Trustees. The Office Administrator will notify you in advance if a security deposit is required for your rental.

If a security deposit is warranted, it is due at the time the Facilities Use Request Form is submitted. Security deposits are returned within one week after your meeting/event takes place, provided that no extraordinary cleanup is required, and there isn't any damage to church property resulting from your rental.

Additionally, *any* use of alcohol on church property without prior authorization by the church will result in forfeiture of the entire security deposit.

**Sanctuary, Vestry or Great Room**                                 **\$50**

**Meeting Rooms or Classrooms**                                 **\$25**

### PERSONNEL

#### *Child Dedications or Christening Services*

**Minister** (at FPCOG)                         **\$100**                         **Minister** (off premises)                         **\$200**

#### *Memorial and Funeral Services*

**Minister**   **\$400**

**Organist**   **\$300**

**Sexton**     **(payable to First Parish)**                         **\$115**

#### *Paid Representative Fee*

**Sexton**     **(payable to First Parish)**                         **\$25 per hour (min. of 3.5 hours)**

## Fee Schedule

### FACILITIES/Weddings

#### DEPOSITS:

SANCTUARY FOR CEREMONY

*Security Deposit of \$100 Required*

VESTRY & KITCHEN FOR INFORMAL RECEPTION

(reception up to 3 hours)

*Security Deposit of \$200 Required*

VESTRY & KITCHEN FOR FORMAL RECEPTION

(reception up to 5 hours)

(a reception is considered formal if a meal is to be served)

*Security Deposit of \$200 Required*

#### FACILITIES FEES:

Sanctuary for Ceremony — \$440.00 Vestry & Kitchen for Informal Reception — \$275.00

Vestry & Kitchen for Formal Reception — \$550.00

#### PERSONNEL FEES:

First Parish Church of Groton (FPCOG) assumes that you will use our minister and organist for your ceremony unless you tell us otherwise when reserving your wedding date. **We do allow for substitutions should you desire to make your own arrangements** or should our minister and/or organist be unavailable on the date of your wedding. All substitutions must be approved by the FPCOG minister and/or organist. Note that the organist is entitled to request his customary fee even if you choose to use a third party.

**The First Parish Church of Groton Sexton is required at all weddings.**

Minister Reverend Elea Kemler \$400.00 (includes rehearsal)

Organist Shawn McCann \$350.00 (includes rehearsal)

Sexton \$175.00 (includes rehearsal)

*(Note: There is an additional charge for the sexton to oversee a reception. Contact the Office Administrator at [office@uugroton.org](mailto:office@uugroton.org))*